

# Lunch Meal Charge Procedure 2025/2026



It's time to  
**POWER  
UP!**

Broward County Public Schools  
Food and Nutrition Services



Established 1915  
**BROWARD**  
County Public Schools



## All Students receive Breakfast at No Cost

### Lunch Meal Charge Procedure

A Food and Nutrition Services charged meal is allowed when an Elementary School student forgets lunch money or is new to the school site; verified by the school Food and Nutrition Services Manager and front office. In Middle Schools, charging is allowed with administrative approval. There is no charging in High Schools.

1. Students are allowed to charge only one (1) lunch meal.
2. Full payment must be made before a subsequent charge is permitted.
3. The charged meal is to be a complete reimbursable meal.
4. Charging of a la carte items is not permitted.
5. The Meal Charge Procedure is the same for full paid and reduced priced meals.
6. Adult Charges Are Not Permitted.
7. Schools where Specific Procedures Apply:  
If a student forgets their lunch money and has already used their one (1) allowed charge, the Principal, Parent Group, and Food and Nutrition Services Manager should implement their pre-established plan—such as utilizing donations from local businesses or individual donor—to ensure the student receives a meal of choice. Some schools have also created a fund to support additional meals for students in need.
8. Every attempt should be made to collect outstanding charges prior to the end of the school year. If there are any remaining uncollected charges or any remaining prepayments, they will be carried forward to the next school year.
9. Charging of meals is not permitted during summer term.

### Student Identification

Student Identification Badges are required at the cash register to ensure students' meals are recorded. Student Identification Badges also indicate medical or allergy information noted on the "Medical Statement to Request Special Meals and/or Accommodations Form." This Form is located on Broward County Public Schools Food and Nutrition Services website under Special Diets and Allergies.  
<https://www.browardschools.com/bcps-departments/food-and-nutrition-services/special-diets>

**Food & Nutrition Services | 7720 W. Oakland Park Blvd. • Sunrise, FL 33351 • 754-321-0215**

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, genetic information, marital status, national origin, race, religion, sex or sexual orientation. The School Board also provides equal access to the Boy Scouts and other designated youth groups. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, Equal Educational Opportunities/ADA Compliance Department & District's Equity Coordinator/Title IX Coordinator at 754-321-2150 or Teletype Machine (TTY) 754-321-2158. Individuals with disabilities requesting accommodations under the Americans with Disabilities Act Amendments Act of 2008, (ADAAA) may call Equal Educational Opportunities/ADA Compliance Department at 754-321-2150 or Teletype Machine (TTY) 754-321-2158. [browardschools.com](https://www.browardschools.com)